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tyrah r. moss

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| Objective |  | Seeking pharmacy technician position in which my education and extensive customer service background can facilitate improved customer satisfaction and enhance my existing skills, while serving my country as a part of the United Stated Air Force. |
| Skills & Abilities |  | * Self-motivation * Strong communications and interpersonal skills * Alert, precise, detail-oriented and extremely organized * Interpret, fill and dispense prescriptions for patients * Interpret drug orders for hospitalized patients and prepare doses to be given within the hospital * Perform mathematical calculations to determine the amount of ingredients needed to compound medications * Safeguard chemicals, drugs and mild narcotics |
| Experience |  | United States air force November 2012-Current   * A pharmacy technician helps licensed pharmacists provide medications and other prescription products to patients by counting tablets and pills and bottling them; administrative tasks like routine customer service; and answering patients' questions or providing information regarding prescription medications * Completion of a 8 ½ week Basic Training Course * Accumulation of 20+ credits * 15 weeks of Pharmacy Technician Training * 100+ Clinical training hours in bot In-Patient and Out-Patient setting   **DAVID GRANT MEDICAL CENTER**  **June 2013-June 2013 ( 3 weeks)**   * Receive written prescription or refill requests and verify that information is complete and accurate. * Maintain proper storage and security conditions for drugs. * Answer telephones, responding to questions or requests. * Fill bottles with prescribed medications and type and affix labels * Assist customers by answering simple questions, locating items or referring them to the pharmacist for medication information. * Price and file prescriptions that have been filled * Customer Service  COLUMBIA bASIN jOB cORPS September 2011-November 2012 (1 year & 2 Months)   * Ability to multi-task, * Attention to detail and * Warm, friendly personality. * Exceptional Computer Skills * **Assign and monitor clerical, administrative and secretarial responsibilities and tasks among office staff** * **Recruit and select office staff** * **Organize orientation and training of new staff members** * **Coach, mentor and discipline office staff** * **Ensure filing systems are maintained and current** * **Establish and monitor procedures for record keeping** * **Design and implement, oversee office policies and procedures** * **Coordinate schedules, appointments and bookings** * **Monitor and maintain office supplies inventory** * **Handle Student inquiries and complaints** * **Maintain a safe and secure working environment** |
| Education |  | medical education training course (metc)-san antonio, tx- CPht (continuing education)  * 3.5 GPA * Completion of 12 week Pharmacy Technician course * 100+ Clinical hours in an In-Patient and Out Patient Setting  columbia basin job corps-moses lake, wa-certified pharmacy technician  * 200Clinical training hours completed at:   + Sean’s Compounding Pharmacy- Moses Lake, WA   + Walgreen’s Pharmacy-Moses Lake, WA |
| Leadership |  | Currently Serving in The United States Air Force Reserves |
| References |  | angela chenoweth Pharmacy Technician, Travis AFB David Grant Medical Center-Fairfield,CA  (707) 301-9123 CHONA CROSE Pharmacy Technician, Travis AFB David Grant Medical Center-Fairfield,CA  (707) 718-7791 DESALLE HOLMES Shift Supervisor, Columbia Basin Job Corps-Moses Lake, WA  (509) 793-1639 |
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